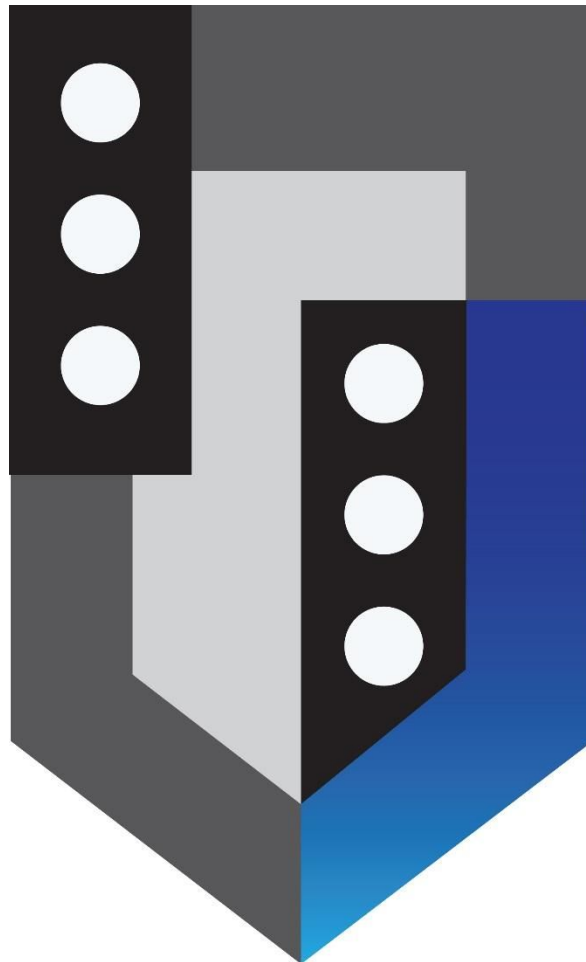


# Anderson Trojan Band

## 2018-2019 STUDENT HANDBOOK



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## INTRODUCTION

Welcome to Anderson High School and the Anderson Trojan Band! You are a privileged member of one of the exemplary bands in Central Texas. This handbook is the comprehensive source for information about membership in the program. Please refer to this handbook for information on policies, procedures, requirements, and expectations to maximize your success and enjoyment.

**The mission of the Anderson Band program is to cultivate in each student a lifelong love of music while continually raising our standards of excellence through common goals, unified efforts, mutual respect, and a tradition of success.**

To achieve this mission, students and staff must:

- Pursue endeavors that define excellence in a distinguished musical organization.
- Utilize and refine skills that foster the desire to excel, build team skills, strengthen self-esteem, and provide satisfaction from success.
- Demonstrate musical knowledge and proficiency through performance in a variety of mediums including:
  - Concert Band, Marching Band, Dance Guard, Jazz Band, Steel Drum Ensemble, Chamber Music Ensembles, Individual Performance

In general, marching band is the focus from July to early November. The focus for the remainder of the year is smaller ensembles such as the concert bands, jazz band, solo and ensemble, and steel drum ensemble.

### General Participation Statement

Performance of music is the standard by which learning and proficiency are measured. Therefore, **all band students are required to participate in every performance** unless otherwise authorized by their director. These performances include concerts, football games, contests, parades, and individual competitions required for membership in a given ensemble.

Students must enroll concurrently in Concert and Marching Band classes. Members of the dance guard must enroll concurrently in Dance Guard and Marching Band classes. Exceptions will only be made for class conflicts caused by the need to fulfill graduation requirements or participation in a conflicting school activity and must be approved by a band director **in advance**.

To eliminate scheduling conflicts, **the complete annual performance schedule is available on the website: [www.andersontrojanband.com](http://www.andersontrojanband.com)** Students and parents will be notified as soon as possible of any changes.

## Communication

Good communication is the single most important means of preventing problems. There are a number of ways that information is dispersed.

- ❑ Students are informed of all upcoming events and activities in class. Directors make daily announcements and distribute handouts when necessary. Students are responsible for taking that information home.
- ❑ All information is posted on the Anderson Band website: [www.andersontrojanband.com](http://www.andersontrojanband.com) and sent out via the ABBA Blast and the Trojan Band Blast email newsletter. **Students and parents** are encouraged to check the website frequently and to sign up for the Band Blast (via the website).
- ❑ Students and parents are encouraged to contact a director or an ABBA officer via email, phone or in person with any remaining questions. Contact information for directors and ABBA officers is posted on the band website.

## GENERAL INFORMATION

### Care of Facilities

Band members will observe all district and campus policies as they pertain to the instrumental music setting.

- Food, candy, gum, drinks, etc. are strictly prohibited from the band hall area without permission from a director.
- Respect the property of others by not touching, handling or borrowing another student's belongings. This includes personal items such as backpacks and purses, as well as instruments, school owned or otherwise. **If it is not yours, keep your hands off it.**
- Students are permitted to use the telephones with director permission and as long as it relates to school business.
- Offices, the Band Library, and the Uniform and Dressing Rooms are all off limits without permission from a director. The copy machine is for use by directors and band librarians only. Receiving permission on one occasion does not grant you automatic permission for future use.
- Do not deface or mark on music stands, walls, etc.
- Practice rooms and auxiliary rooms are designated for practicing music only. The Instrument Room is for instrument storage only. Do not eat, study, or "hang-out" in these rooms.
- Do not remove chairs from any room, including practice rooms, without permission from a director.
- All equipment and cases must be in use at your chair, on the field during rehearsals, or in your locker. Never leave cases on the ground in front of your locker in the band hall or in the instrument room during rehearsal.

- For director offices, please knock and wait to be invited in. Otherwise, director offices are off-limits to students.
- Students not currently enrolled in band may not enter the band hall area without permission. Please approach these students to ask if you can help them or bring their presence to the attention of the band staff.

## **School Owned Instruments**

The School District provides a limited number of instruments for student use. Thus, all school owned equipment must be handled with optimum care. The following is a list of general procedures for school owned instruments:

- There is a one-time (per year) \$25 instrument usage fee to help cover the cost of routine care and maintenance.
- All students who need a school owned instrument will be issued one. However, students who fail to care for school issued instruments properly may lose the privilege to use these instruments.
- If possible, students will be issued one instrument for home use and one for school use.
- The School District does not provide insurance for individually or school owned equipment. If there is a concern regarding insurance, it is recommended that the instrument be listed under the homeowners insurance, otherwise the renting family will be held responsible. This responsibility includes providing insurance against theft, damage due to fire, abuse, and accidents.
- Students and parents must sign an instrument usage form before the student can use the instrument.
- Each instrument will be issued in good playing condition. Students are expected to maintain their issued instruments accordingly.
- All equipment and materials must be kept in their proper storage location when not in use.
- NEVER ALLOW ANOTHER PERSON TO PLAY YOUR INSTRUMENT. YOU ARE RESPONSIBLE FOR ANY DAMAGE!

### **Special Note:**

School owned instruments are not to be treated as "free" instruments. Basic supplies must still be purchased and repairs must still be made just like personally owned instruments. Please strive to treat these instruments as if they were your own. Most school owned instruments exceed a \$2,000.00 value. **Since the expense of purchasing, leasing, or renting is deferred, students using school owned instruments are strongly encouraged to participate in the private lesson program.**

## Lockers

Each student will be assigned a locker in the band hall. These lockers are provided to secure and store instruments music and books. Keep equipment in your assigned locker and keep your locker clean and neat. Items that attract insects or that contain excess moisture such as food, clothes, water bottles containing water etc. are strictly prohibited from being stored in the band lockers. Do not attach items such as stickers, tape, tacks, screws, or anything else to the wood on the interior or exterior of the locker. **LOCKERS MUST REMAIN LOCKED** at all times. AISD faculty, staff, and administration are not responsible for lost or damaged property taken from lockers left unsecured before, during, or after the school day. Students who ignore these rules will risk losing their lockers permanently.

## Cell phones

Cell phones are prohibited in rehearsals unless a director authorizes use.

**General Daily Supplies** – The following list is a guide for required supplies for daily rehearsals.

- A. All issued music including: method book, concert music, and all handouts
- B. Pencil
- C. Instrument
- D. All accessories and supplies for your respective instrument (see below)
- E. All marching related equipment (marching rehearsals)
  1. Dot book and coordinate sheets
  2. Lyre and organized flip folder
  3. Water bottle filled with water (assigned prefer, comparable size acceptable)
  4. Other marching equipment as needed
- F. 1-inch 3-ringed black binder
- G. Tuner and Metronome (for home use)

## Instrument-specific Items

### Flutes

- Tuning and cleaning rods
- Cleaning cloth
- Instrument approved by director
- Three good reeds **AT ALL TIMES** (Vandoren V-12)
- Reed guard
- Ligature (B&G Super Revelation)
- Proper mouthpiece with cap (Vandoren M-15)
- Cleaning swab
- Instrument approved by director

### Oboe / Bassoon

- Three good reeds **AT ALL TIMES** (approved wood reeds)
- Reed case
- Reed soaking receptacle (clean film canister or pill bottle)
- Cleaning swab
- Instrument approved by director

### Saxes / Low Reeds as applicable

- Three good reeds **AT ALL TIMES** (Vandoren)
- Reed guard
- Ligature (B&G Super Revelation)
- Proper mouthpiece with cap (Selmer C star)
- Cleaning swab/Neck pouch
- Instrument approved by director

### Clarinets

### Trumpets

- Valve oil (Hetman #1)

- Polishing cloth
- Slide grease (Yamaha YAC 1011P)
- Mouthpiece (Bach 5c/3c) or approved mouthpiece
- Instrument approved by director
- Mouthpiece brush
- BERP
- Mutes (Tom Crown straight mute, Denis Wick cup mute)

#### **French Horns**

- Rotary / Valve oil (Hetman #11)
- Polishing cloth
- Mouthpiece (Holton Farkas MC or MDC) or approved mouthpiece
- Mouthpiece brush
- Instrument approved by director
- BERP
- Mutes (Denis Wick)

#### **Trombones**

- Slide cream (Slide O Mix)
- Polishing Cloth
- Slide grease (Yamaha YAC 1011P)
- Mouthpiece (Bach 5G) or approved mouthpiece
- Mouthpiece brush
- Instrument approved by director
- BERP
- Mutes (Denis Wick)

#### **Baritones / Euphoniums**

- Valve oil (Hetman #1)
- Polishing cloth
- Slide grease (Yamaha YAC 1011P)
- Mouthpiece (Bach 5G) or approved mouthpiece
- Mouthpiece brush
- Towel (Full-size)
- Instrument approved by director
- BERP

#### **Tubas**

- Rotary Oil (Hetman #11) / Valve Oil (Hetman #1)

- Polishing cloth
- Slide grease (Yamaha YAC 1011P)
- Mouthpiece (Conn Helleberg 7B) or approved mouthpiece
- Mouthpiece brush
- Mouthpiece pouch
- Towel (Full-size)
- Instrument approved by director
- BERP

#### **Percussion**

See Mr. Nedley for exact selections

- Snare sticks
- Xylophone mallets
- Vibes / Marimba mallets
- Timpani mallets
- Pitch pipe or tuner
- Stick bag

#### **Dance Guard**

- Refer to the dance guard handbook for details
- Contact Mr. Henry with any questions

## Financial Obligations

The district budget does not fully cover many of the band program's needs. Some costs must be borne by students. All deadlines will be publicized via website, Blast announcement, and in class announcements. Please adhere as strictly as possible to deadlines. Students may not be eligible to participate in band social events without fulfilling or arranging to fulfill financial obligations. Please communicate with the Director of Bands directly on any matter that involves financial obligations and deadlines.

## Fair Share

All band members will be responsible for an annual fee. The purpose of the Fair Share fee is to help with the various expenses that are necessary to run a quality band program, but are not covered by the school district. These include such items as travel, clinicians, music, band banquet costs, printing specialty items, general supplies, marching band design coordination, social activities, and individuals' program costs. Please pay entire fee or contact the band director with payment plan before the first day of summer band camp. If you are unable to pay a portion of the fee, arrangements must be made for fundraiser participation.

**It is the policy of the Anderson High School Band that no student should be denied the privilege of band membership due to financial hardship. Arrangements may be made with the director for those students and parents who can verify the need. Please contact the Director of Bands directly to make arrangements.**

### Misc. Expenses:

These will be such supplies as lyres, flip folders, camel packs, etc. The costs will vary from year to year depending on the student purchases from the previous year.

### Fundraising

The Anderson High School Band and Booster Club engage in fundraising activities each year. The monies raised from fundraising activities will be credited to accounts held by the band and the Booster Club. This money will be used solely for the direct benefit of the students.

## Uniforms

Students will begin being fitted for uniforms and required band clothing during summer band camp. The marching uniform consists of a band t-shirt, gloves, long black socks (not ankle or short socks), one pair of black pants (bibbers), coat, hat, plume, black marching shoes, and other uniform parts that are specific to the fall show. The summer band packet will include a form indicating requirements and financial obligations as well as specific instructions regarding the uniform. Some items will not need to be purchased every year. Concert dresses and tuxedos will be fitted and distributed later in the school year and will follow the same procedures as the marching uniform.



Once checked out by the student, the uniform becomes the responsibility of that student. It must be altered by uniform staff to fit properly and kept clean at all times. Every effort will be made to get each student a uniform that fits well. The band Fair Share will cover these alterations. When not being worn, the uniform should be hung on a hanger and stored on the hanging racks in the band hall or at home. At no time should a uniform be left in a car, the student's locker, or anywhere else.

### **Uniform Expenses**

Much of the uniform expense is included in the Fair Share, however there are a few items that are not including replacement black Dinkles marching shoes (ordered by directors, no other shoe is acceptable), black "crew-length" socks, Summer band uniform (see below), replacement band shirts or uniform parts.

### **Summer Band Uniform**

With summer heat persisting into late September, the Anderson Band wears a Summer Band Uniform that consists of the blue AT polo shirt (included in fair share), khaki shorts, brown belt, white tennis shoes, white no-show socks. All parts but the polo must be provided by the student. Please check the band website for specific information on what and where to purchase these parts of the summer uniform.

## **Band Uniform Guidelines**

### **Wearing the Uniform**

1. Students will wear the uniform as a complete unit at all times when in public unless directed otherwise. Wear your uniform with pride.
2. Students will wear the band t-shirt under the marching uniform. The band t-shirt will be part of pre-performance inspections.
3. Students must wear approved black band shoes and black socks.
4. Students will not wear distracting jewelry, hair ribbons, colored nail polish, make-up, etc. while in uniform. These items hinder the uniform appearance of the band.
5. Students with long hair will put it up under their hat or pinned back during performances. We suggest a sock bun, braid bun, or French braid.
6. Natural hair colors will be the only style of color accepted.
7. Consumption of food or drink is strictly forbidden while in uniform, unless specific permission is given.

### **Alterations and Care**

1. Never cut any material from the band uniform. Wear your pants so that the crease does not "break" when you are standing straight up with your band shoes on. The pant leg should touch to the top of the band shoe.
2. Keep the collar hooked while hanging to retain the shape of the coat. Always hang the pants by the crease.
3. Label your uniform bag.

4. Never leave your bag unattended.

### **Dance Guard**

1. Hair and Make-up will be worn as instructed by the director
2. Only accessories that are a part of the uniform may be worn.
3. Never cut any material from the guard uniform.
4. Instructions for care of the Dance Guard uniforms will be given based upon the current uniform.
5. All uniforms and accessories will be returned at the end of the season. Students will be responsible for any damage as well excessive wear and tear.

### **Uniform Replacement**

If a uniform part is lost or damaged beyond repair, the student will be responsible for the replacement costs.

## **Conduct**

As a member of the Anderson Band, individuals will represent the entire band program, the school, the community and each of our families. The appearance and behavior of each band member should reflect pride in the fine reputation of this organization and the tradition of excellence that is the Anderson Band.

Band members must first abide by all rules and regulations set out for Anderson High School and Austin ISD. These rules, together with all laws set out by the state and federal governments supersede any rules and regulations set out by this program. Violations of district, county, state and federal rules and laws will be handled beginning with the Assistant Principal.

Austin ISD has a zero-tolerance policy for tobacco, alcohol, controlled substances, weapons of any kind, gang- related activities, and violation of state and federal laws. In keeping with district policies, the Anderson Band also maintains a zero-tolerance for any and all of these activities. This program takes great pride in the quality of students involved, and for our students, we demand that the environment in which they spend a great deal of their time must be one that is safe and that it provides an opportunity for personal and musical growth.

The Anderson Band expects that all of its students will exhibit those behaviors that are most conducive to a pleasant and productive working environment.

### **These behaviors include:**

- Demonstrating courtesy and respect for others
- Obeying all district, campus and classroom rules and directives
- Attending all classes and rehearsals regularly and on time
- Preparing for and having all requisite materials for each class
- Arriving to school well groomed and appropriately dressed
- Respecting the rights and privileges of other students, directors and staff
- Respecting the property and equipment of, fellow students, the band hall, the campus

- and the district
- Following all instructions from all faculty and staff members
- Entering the band hall area quietly and respectfully during on-going rehearsals, sectionals and lessons
- Maintaining a quiet rehearsal environment to maximize productivity

**Misconduct includes, but is not limited to, the following violations:**

- Using profanity, vulgar language, or obscene gestures on campus or off campus during band activities
- Violating any district, campus or classroom rules
- Being tardy, failing to attend, or leaving school grounds or school-sponsored events without permission
- Inappropriate or unauthorized use of computers in the band hall area
- Inappropriate or unauthorized use of cell phones in the band hall area
- Theft
- Damaging or vandalizing property owned by others
- Failing to comply with directives issued by the directors
- Disrupting the rehearsal or performance environment

Students who have witnessed misconduct or have knowledge of acts of misconduct are required to report the infraction to directors immediately or they may suffer the same consequences as the person performing the misconduct. Failure to come forward with this information is the same as acting as an accomplice.

**Misconduct may result in, but are not limited to, one or more of these penalties:**

- Verbal reprimand
- Contact with parents
- Grade reduction
- Assigned written work or service to the program
- Denial of participation
- Denial of privileges
- Discipline referral to Assistant Principal
- Temporary removal from class
- Removal from leadership position
- Removal from the Anderson Band program

## **Expectations for Travel**

Band members spend a fair amount of time on buses. Therefore, the behavior of all participants should be such that it ensures that everyone will have a safe, comfortable, and enjoyable trip.

1. Students must travel to events and return from events on the bus. Any student wishing to travel otherwise **must notify a director in writing and receive approval at least 24 hours before the event start time.**
2. Students must have all necessary forms completed and returned in order to travel on any trip with the band.

3. Students must follow the bus behavior guidelines listed below:
- a) There should be no shouting or singing that may distract the driver.
  - b) Music is to be played through headphones only.
  - c) Stay seated at all times. Do not move about the bus while in the bus is in motion.
  - d) Do not distract the driver. If the driver asks that something change, change it.
  - e) Always be attentive, quiet, and seated when a director or chaperone is calling roll or giving instructions.
  - f) NO GUM on the bus, ever.
  - g) Place all trash in trash bags.
  - h) Leave nothing on the bus following the end of a trip, including trash, leftover food, clothes, etc. If you took it on the bus, take it off.
  - i) Use only appropriate language.
  - j) Keep everything inside the bus, body parts and otherwise.
  - k) Public display of affection (PDA) has no place either on buses or during any band or school-related function. The freedom to travel with a specific individual is a privilege, not a right. Inappropriate behavior may lead to the loss of that privilege.
  - l) No signs are allowed on the buses at any time, inside or out, no exceptions.

### **Chaperones**

Parent chaperones are a crucial part of this band program. These parents volunteer their time to travel with the band and insure that everyone gets to their destination safely. While every effort is made to have a director on each bus, there may also be parents on each bus. Chaperones are to be treated with the same respect and authority as a director.

Chaperones know what constitutes appropriate behavior. They are there to help students have a safe and enjoyable trip. Respect for and compliance with the chaperones will ensure that directors do not have to become involved.

Students are responsible for keeping the bus clean. A director or chaperones will pass trash bags out before arrival. A student will be selected to inspect each seat after arrival.

### *Special Note:*

As a member of the band, you are a representative of your school. Always be on your best behavior. If you are in doubt about an action, DO NOT DO IT ! Your conduct must be such that at no time could it be considered a bad reflection on the school, the band, your home, yourself or the community.

## **Performance Behavior and Guidelines**

After arriving at the performance site, members should:

- Listen carefully for instructions as to getting dressed, unloading, etc.
- Depart the buses in a mature fashion, remaining focused and quiet.
- Not run, sit on the ground or curbs, engage in horseplay, lean against walls or vehicles,

etc. in order to protect your uniform.

- Unload the trailer quickly and in an organized fashion. Take instruments out of the trailer, move AWAY from the trailer to assemble instruments, then return cases to the trailer or area designated by the directors and band parents.
- During performances or contest, parents and friends not currently enrolled in band are prohibited from the band area without permission from a director. This includes the stands in football stadiums, reserved band seats in any auditorium and any warm-up or performance area. **(This must be enforced by band members)** Band members need no distraction from their focus on the job at hand. Members should not accept food, drink, candy, etc., from parents or friends in the stands or in performance situations.

### **Behavior in the Presence of Other Bands**

Be polite and respectful to all members and staff of other bands. When appropriate, you will have an opportunity to visit and be friendly with students from other organizations.

In the pre-performance area, there is no opportunity for socializing. When approaching or leaving the gate, marching to and from the stadium, going into the stands area or warm-up area, members should avoid visual or verbal contact.

Members should remain silent and attentive when other groups are performing. Avoid visual or verbal criticism of any sort in public.

When a band finishes a performance, enthusiastic applause and acknowledgement is always appropriate, no matter the level of performance.

Behave like a world champion, with dignity, bearing class, professionalism, focus and pride. People around you will know who you are by the way you behave before, during, and after a performance.

## **Digital Citizenship**

Maintaining a higher standard of conduct will also include ensuring that band member websites are appropriate. The internet is a worldwide, publicly accessible form of communication. Any communication such as Facebook, Twitter, SnapChat, photo sharing, emailing, or texting, etc., appearing on the internet can be and is likely public domain, even if it is marked private. Members are responsible for their personal websites and postings as well as posting from or on other students' websites. The areas of appropriateness will include but are not limited to profane, foul, or disrespectful language (abbreviated or alluding to), pictures, suggestive poses, clothing, references to alcohol, drugs, and/or tobacco, and postings (either verbal or photos) that could be interpreted as being negative or threatening towards other teaching staff or band members, or that demonstrate poor sportsmanship or a disrespectful attitude towards other bands. Any such incident will result in review by the principal (or designee) and may lead to probation or dismissal from the band.

Band members that violate the above internet guidelines shall be subject to the following:

- Upon confirmation of a first violation, the member will be asked to remove any offensive items from the website(s) and will be asked to give an apology and plan of action to deter this behavior to the principal, directors, and band members. Parents/guardians will be contacted and made aware of the offensive behavior.

- Upon confirmation of a second offense, the above consequences will apply. In addition, the student will be suspended from all Band activities for a period of 3 days to 3 weeks.
- Upon confirmation of a third offense, the member will be removed from the Anderson Band Program.

## **General Grading Policy**

Each student in band begins with a 100 at the beginning of each six-week grading period. Failure to meet expected, communicated and posted guidelines throughout the grading period, will constitute points subtracted from the beginning grade.

It is important to remember the participation statement of the Anderson Band and the requirement of each student to participate in each performance of the band. Failure to meet the performance schedule will result in a significant grade reduction.

Individual classes will have specific grading policies, which will be outlined at the beginning of each semester by each respective director. Students are encouraged to take responsibility for understanding how they are graded and the status of their grade at any given point in time. Please make an appointment with a director to speak in person or simply email him / her to get specific or individual information about grades.

While grading parameters will change from six-weeks to six weeks, the types and weight of assignments will be as follows:

### Daily Assignments 30%

Grades in this category will be based on lower magnitude/higher frequency assignments such as short written work completed in class, class participation/preparation, and attendance.

### Quizzes 30%

Grades in this category will be assigned based on performance of in class assessments, playing and written, and on performance of higher magnitude assignments.

### Performances 40%

This portion of the band grade will be earned through successful participation in public performances. It is extremely important to note that **PERFORMANCES CANNOT BE MADE UP**, not simply for policy's sake, but primarily because the performance experience cannot be replicated via a make-up assignment. This is the reason for the emphasis on student participation in every performance.

## **General Attendance**

In order to have and maintain a high quality band program, attendance from all members is essential. The following guidelines outline the attendance procedures and policies for band classes.

## **Roll Check**

Roll check will be done promptly at the start of rehearsal. Students not in the appropriate place at the designated time will be marked tardy at the discretion of the director.

## **Excused Tardiness**

Tardiness will be excused at the discretion of the directors. Missing part of rehearsal for tutorials, appointments, etc. will be counted as unexcused unless **prior** arrangements are made and approved.

## **Unexcused Tardiness**

Students who have one or more unexcused tardy may be subject to the following consequences:

1. Grade reduction
2. Loss of spot as a primary marcher
3. Demotion of chair or part in concert band
4. Loss of marching privilege for one or more football games
5. Requirement to make up time outside of rehearsal
6. Lunch detention or after school detention
7. Referral to Assistant Principal

\* Consequences will be issued at the discretion of the band directors.

## **Excused Absence**

The band policy will parallel the campus excused absence policy. Students who are continually ill may need to provide a doctor's note releasing them from participation in order to insure the well-being of the child and to reduce band director concerns. If in doubt, an absence should be checked with a director.

## **Unexcused Absence**

Students who have one or more unexcused absence may be subject to the following consequences:

1. Grade reduction
2. Loss of spot as a primary marcher
3. Demotion of chair or part in concert band
4. Loss of marching privilege for one or more football games
5. Requirement to make up time outside of rehearsal
6. Lunch detention or after school detention
7. Referral to Assistant Principal
8. Removal from the marching band and loss of physical education credit

## **Eligibility**

1. Many band activities are designated by the state as extra-curricular. The state laws regarding participation therefore govern these activities. The state law is such that a student shall be suspended from participation in all extra-curricular activities sponsored or sanctioned by the school district during the six week period following a grade reporting period in which the

student received a grade lower than seventy in any one class. However, the student may not be suspended from participation during the period in which school is recessed for the summer. In addition, students are not suspended for practice or rehearsal of extra-curricular activities.

2. Students may regain eligibility under certain circumstances. If a student has been suspended because of failing, he / she may regain eligibility by passing ALL courses in the third week of the affected grading period. Thus, he may regain eligibility at the conclusion of the 4th week of the suspension period. The students may also regain eligibility through the process of getting a waiver. There are special circumstances – see a director for more information.
3. A few band activities are designated by the state as co-curricular. These activities are which occur on campus, and are a natural extension of the learning taken place in the classroom. Examples of this type of activity are the public concerts, which are presented at the Anderson H.S. Theater. The state eligibility law does not govern these activities.

**DO NOT WAIT UNTIL THE END OF THE SIX WEEKS TO TRY TO DO SOMETHING THAT WILL CHANGE YOUR GRADE!** It is too late. Do not expect teachers to “give” you an extra point or two so that you can continue your extracurricular activities. This will not happen. Each teacher is charged with ensuring that you know the material in which you are being instructed. It serves neither you nor the teacher to “pass” you when you have not successfully completed the material.

**Typically, the NUMBER ONE reason for failing classes is not turning in work.**

**Eligibility during the fall and spring semester will affect band placement and marching band positions for future years.**

## **SUMMER ACTIVITIES**

### **Summer Playing Rehearsals**

To facilitate students learning the marching show music in time for the beginning of band camp, we will hold one or more summer playing rehearsals. It is a time for these students to get to know the directors and student leaders, become familiar with the high school facilities, learn basic playing fundamentals, practice our show music, and have a good time. They will receive the music played in the stands during football games, and will get an idea of how things work for summer band camp and the marching season. At the conclusion of these rehearsals, students will feel comfortable with practicing the music on their own when summer band camp arrives in late July/early August.

### **Instruments**

Contact a director before the end of the spring semester to arrange to have a school owned instrument for the summer.



## Student Leader Workdays

As part of their responsibilities, all student leaders agree to attend work sessions in the summer. Activities will include preparation for the upcoming year and training for teaching, marching and playing. Details will be published annually in the leadership application and contract. Student leaders are also expected to attend all Summer Playing Rehearsals if possible.

## Summer Band Camp

Summer Band Camp will begin on the last week of July. Attendance is expected for all students. The dates are announced as much as a year in advance for returning band members, and at least 3-4 months for new students in order to give families an opportunity to plan vacations.

Camp begins promptly at a designated time every day (this means the student is in place, ready to go at appropriate time, not just arriving) and finishes in the afternoon. Teacher in-service dates may sometimes require some evening rehearsals. Great care is taken to prevent heat-related problems. Students are required to bring a personal water jug, eat properly and be aware of their condition as we are outside. A detailed handout is sent to each student in early July outlining specific dates and times, what to bring, wear, eat, etc., but some general rules follow.

- a) Hats and sunscreen are **required** outside during summer band. Save your skin!
- b) Wear light colored, loose fitting, cotton clothes. Do not wear dark clothes.
- c) Wear socks and athletic shoes. No sandals, no bare feet, and no high-tops or ill-fitting shoes.
- d) Bring a good lunch, high in carbohydrates and fruit, low in fat.
- e) A water bottle is required for outdoor rehearsals, **but do not let others use it**. Keep it only for yourself. Go easy on caffeine and sodium, as they are dehydrating, and will only cause more heat difficulties.

During summer band camp, students will work on marching fundamentals, marching drill and music for the fall field production. They will also learn playing fundamentals, practice stand tunes for football games and still manage to have some fun. We will have numerous social events during summer band. During the camp, we work very hard, as there is a lot to get done before school starts, but there is also a time for fun, and we will work very hard at that as well!

## MARCHING BAND

The Anderson Band aspires to be recognized among the top AAAAAA bands in the state. This does not come automatically. Excellence is the result of long hours of very hard work, at school, on the practice field, and at home. Each member of this organization is responsible for learning and memorizing an 8-minute marching show and a rigorous musical score. Students are responsible for performing all components by memory at all competitions and must be able to march each measure of music to its specific chart, i.e.: chart #3 is for 16 steps/counts and includes measures 48-64. Students are expected to prepare a drill book containing the coordinates for their positions for each chart. This drill book represents a significant portion of the grading procedure during marching season, and will be reviewed by directors periodically during each six weeks. Students must bring drill books and music to every practice and class. Students will also have access to the cellphone app Ultimate Drill Book as a tool for the class

provided by fair share. Students need to have the app downloaded on a device and communicate any concerns otherwise to a director. Any changes will be supplied to the students, if necessary. Not having charts and music during class and at rehearsals will result in a grade penalty and students may lose their opportunity to march that spot indefinitely. This impedes the progress of the rehearsal and slows the entire team down.

## Dance Guard

The band program is very fortunate to have the dance guard as an integral part of the band program. The Dance Guard provides the dance and equipment choreography for the marching show and is an important part of the final production. During the fall marching season, there is no distinction between band and dance guard students. Dance Guard is simply another section of the band, and meets during a class period every day.

### Dance Guard General Information:

Dressing out is required during rehearsal and is part of the daily grade. Dress out clothes consist of:

- T-shirt, shorts, appropriate athletic or dance shoes, sweat shirt and/or sweat pants (when cold), and additional items (director's discretion)

### Tote Bags

The following items are to be kept in the tote bags. Additional items may be included at the discretion of the director.

- Hair spray, hair clips, bobby pins
- Make-up (in zip-loc bag)
- Kleenex, feminine products, deodorant
- Electrical tape
- Wind suit (when applicable)
- Uniform parts (i.e. gloves)
- Towel (in zip-loc bag)

For complete information regarding Dance Guard, please refer to the Dance Guard Handbook.

## Marching Band Positions

Each year the marching show will call for a fixed number of **Primary Marchers** and **Alternate Marchers**. All students will have an opportunity to earn a Primary position during summer band camp. The designation will be made by evaluating the following:

- Playing Ability
- Marching Ability
- Attendance
- Attitude
- Grade History (Eligibility)

Students selected as alternates will substitute for certain primary marchers. All marchers will

continually be evaluated and substituted as necessary. All marchers will perform in the stands and on the field at football games. All marchers will attend contests, however only primary marchers will perform.

### **Marching Music Pass-Offs**

Each student is required to play his/her music via Smart Music in order to demonstrate proficiency. Students will be assessed on the following:

- Quality and character of tone
- Accuracy of notes and rhythms
- Accuracy of articulations, dynamics, phrasing and style
- Ability to play with appropriate and consistent tempo
- Correct posture and playing position
- Correct execution of mark time and choreography

Students will be required to pass off music by certain dates during the season to maintain a position on the field. Marchers who do not do so will be assigned an alternate position or lose their position entirely. All students will be given reasonable opportunity to pass off music. This is an alternate marchers best opportunity to gain a position as a primary!

### **Weather**

Marching band is an outdoor activity. Half-time shows and marching competitions are held regardless of the weather, as are rehearsals. The one exception to this rule is violent weather, which includes lightning, hail, and violent wind. In the event of severe weather, rehearsals, sporting events, and competitions are first halted and everyone brought inside of the building. If the storm passes in a reasonable amount of time, the rehearsal or event continues after danger has passed. In very rare instances, an event may be canceled. However, due to the difficulty of rescheduling, this a rare occurrence.

Students should always be prepared for rehearsal in inclement weather. If it is extremely hot, cold, windy, raining, snowing, or any combination of the above, rehearsals, half-time shows and competitions will likely still be held and students should have the necessary clothing available. Be aware of weather forecasts during marching season. Band staff will make every effort to see that all required precautions are taken to insure student health and safety.

### **Marching Rehearsal Schedule (once school begins)**

<b>Monday</b>	Full Band (all musicians and guard) 5-7:30 PM
<b>Tuesday</b>	None
<b>Wednesday</b>	MUSICIANS 7:10 to 8:40 AM GUARD 5 PM-7 PM
<b>Thursday</b>	Full Band 7:10 – 8:40 AM (Late starts will last until 9:40 AM)
<b>Friday</b>	Full Band 7:10 – 8:40 AM
<b>Saturday</b>	Decision based on contest schedules and football games. Please inform

the band staff as soon as you notice a scheduling conflict.

## **Football Game Procedures**

The football game is viewed as a performance of the band program. Such performances include all aspects of the game from arrival to departure.

1. Students will arrive at the set report time. Students will load equipment and be prepared to travel at the set load time.
2. Students will load the busses with all equipment needed for the performance. The section leaders will inspect all students boarding buses before departure. Students not meeting uniform, music, and loading guidelines may be sent home or not allowed to participate with the group. Students will receive an unexcused absence for such occurrences.
3. Upon arrival at the performance area, students will wear all uniform components and prepare equipment for unloading. Students will unload busses when instructed to do so by a director.
4. Students will report to seating area. Students will remain standing at attention until all band members have arrived. Students will sit when instructed by a drum major or director. (Students will sit in assigned section. Students will remain in that section at all times.)
5. Students will remain in the band seating section at all times during the game. Drinks will be provided by the band parent organization. Students will refrain from accepting food or drinks from parents, relatives or friends.
6. No restroom breaks will be allowed in the 2nd quarter. All students must check in/out with a Drum Major. Students must travel in pairs.
7. Students will be given water after the halftime performance. No other food or drinks are acceptable during the game.
8. Students will be expected to listen for and watch the directors and drum majors during the game. Students will need to be prepared to perform at all times.
9. Students will refrain from playing their instruments on an individual basis. The band will perform as a group or with approved small ensembles.
10. At the appropriate time, the band will be dismissed from the stands for the halftime performance. At this time, the band must move quickly, quietly, and efficiently to the appropriate area. Students will need to be focused on the directors' and drum majors' instructions.
11. At the conclusion of the half-time performance, students will return to the stands and continue in the stand performance throughout the remainder of the game.
12. During the 3rd quarter, we will participate in the good sportsmanship procedures of officer meetings and introductions. The band president will create a schedule of which student leaders participate in this event. This will take place when there is another band at the game.
13. Prior to the end of the game, the appropriate loading crew will begin loading all front ensemble and guard equipment.
14. At the conclusion of the game, students will load busses quickly and efficiently.
15. Upon return to the band hall, students will insure that all uniforms, instruments, personal items are placed in the proper storage areas.

### **Marching Band Performances**

The primary performances of the marching band will be at the football games. The marching band will also perform at various competitive marching festivals, U.I.L. Marching Contests as well parades.

Check the an updated calendar of website for events.

1. **Report Time:** this will be the designated time at which all members should be at the high school or set location. Students should be in full uniform for the designated performance before the report time.

2. **Load Time:** this will be the designated time at which all members should be on the appropriate bus with all equipment loaded. (ALL EQUIPMENT WILL BE CHECKED BY THE SECTION LEADERS. STUDENTS WITHOUT APPROPRIATE EQUIPMENT WILL BE SENT HOME AND AN UNEXCUSED ABSENCE RECORDED.)

3. **Return Time:** this will be the time of return to the band hall. It is very important that your parents or guardians are located at the High School when we arrive so that all students and directors may leave the campus within a reasonable amount of time. **Do not wait until we arrive at the school to call your parents.**

### **Instrument Loading / Unloading**

Students playing smaller instruments will transport their instruments on the bus. All others will keep their equipment on the band trailer/instrument truck. Students will be responsible for seeing that their instrument or empty case is in the proper location. Students will also be responsible to see that their instrument is picked up and stored correctly upon the unloading of the instrument truck. Students who display difficulty in following the loading and unloading procedures may lose the privilege of utilizing the instrument truck and may be charged a maintenance fee, or, be required to share their seat on the bus with their instrument.

### **Loading Procedures**

Directors will designate the appropriate area for all instruments. Students should insure that their instrument is in the proper place at the proper time. Cases should be closed and secure. Instruments in the wrong area may be overlooked and not loaded.

### **Unloading Procedures**

Directors will designate the unloading area. Students should uncase instruments and leave cases in the appropriate area. Unloading should be done in a timely efficient manner.

## **CONCERT BAND**

### **Wind Ensemble**

This performing group serves as Anderson's varsity ensemble and by audition only. The size of the ensemble is determined by prescribed wind ensemble instrumentation with one player on a part on most instruments. Membership in this group has stringent requirements and considerable expectations. Students in the Wind Ensemble must be double blocked unless they are in a Varsity level sport, or have a scheduling impossibility involving a course required for graduation. These students will:

a) Prepare the TMEA All-State audition music and perform at the TMEA All District/Region Auditions.

- b) Prepare and perform a Class I solo AND an ensemble at U.I.L. contest.
- c) Perform solo from memory to qualify for State Solo contest. If student qualifies for state, they will expected to perform at state.
- d) Understand that the demands on their time will be significantly higher due to increased individual practice time, difficulty of literature and expected participation in band functions. **Most students can expect to practice at least 45 minutes per day outside of class or rehearsal time.**
- e) Step forward into the leadership roles for the band, including drum majors, section leaders and band officers. *Wind Ensemble students are strongly encouraged to enroll in private lessons.*

## Symphonic Band

This performing group enters concert contest classified as U.I.L. non-varsity. Students are admitted to this group either by audition or by director's approval, which is based on the student's ability and/or the need for a particular instrument to complete a balance of instrumentation. Students in the Wind Ensemble must be double blocked unless they are in a Varsity level sport, or have a scheduling impossibility involving a course required for graduation. Students in this group will:

- a) Prepare the TMEA All-State audition music and perform at the TMEA All District/Region Auditions.
- b) Prepare and perform a Class I AND an ensemble for U.I.L. contest.
- c) Strongly consider performing a solo from memory to qualify for State Solo contest.
- d) Understand that the demands on their time will be higher due to increased individual practice time, difficulty of literature and expected participation in band functions. **Most students can expect to practice at least 30 minutes per day outside of class or rehearsal time.**

*Symphonic Band students are strongly encouraged to enroll in private lessons.*

## Gold / Blue Concert Bands

These performing groups enter concert contest classified as U.I.L. sub non-varsity (B). Students are admitted to these groups either by audition or by director's approval, which is based on the student's ability and/or the need for a particular instrument to complete a balance of instrumentation. Students in these groups will:

- a) Prepare excerpts of the TMEA All-State audition music and perform to the highest level attainable.
- b) Prepare and perform a solo or an ensemble for U.I.L. contest.
- c) Understand that they will have demands on their time due to practice time (30 min. per day) and expected participation in band functions.

*All Concert Band students are strongly encouraged to enroll in private lessons.*

## **Performance / Rehearsal Requirements for the Concert Ensembles**

The concert program is the heart of any successful band program. During this time, the focus is on the musical enrichment of the students on a variety of styles of music. This creates a platform for music making to occur through the fundamental development of tone, technique, reading and listening skills. Although concert season and marching season form two distinct parts of our year, both work hand in hand to develop a holistic approach to music education.

Each of the concert ensembles will perform at various times throughout the school year. Students are expected to participate in the performances of their assigned ensemble. Failure to participate in either rehearsals or performances will result in student removal from the organization at the discretion of the band directors. (See general attendance policies.)

Performances of the concert ensembles will include but are not limited to the following:

- Holiday Concert - December
- Pops concert - January
- U.I.L. Concert, Anderson City Limits, Spring Camp - April
- Senior Concert, Graduation Band - May
- GRADUATION BAND – required performance for Wind Ensemble and Symphonic Band non-seniors
- Spring Camp is required of all non-seniors regardless of their involvement in band the following year.

*Concerts are considered to have three parts: warm-up, performance and listening.* The concert begins for the student at the warm-up. Punctuality is essential. A concert concludes when the last group performs and directors have given permission for students to be dismissed. A general report time will be given for all students.

- All concerts are a group effort, thus, attendance is required.
- All concerts are an extension of the classroom and will be graded accordingly.
- Students should be punctual and prepared for each performance / concert.
- In the event a performance causes a student to miss another class, the student is responsible to make up all missed work!
- The appropriate dress for all concerts will be a dress uniform. (See Uniforms.)
- Students are expected to stay the entire concert.

## **Sectionals and Outside of School Rehearsals**

Students will have a weekly section rehearsal for rehearsing fundamentals of instrument technique, region music preparation, solo and ensemble preparation, and U.I.L. concert and sight-reading. These are separate from all other rehearsals.

Students are expected to be punctual and prepared on a weekly basis. Absence from section rehearsals must be in accordance with the attendance policy. Students must make every effort to attend. Section rehearsals are an extension of the classroom and are graded accordingly. Sectionals will begin the first week of classes during the Spring Semester

## **U.I.L. Concert and Sightreading Contest**

All bands participate in at least one concert competition during the spring semester. The primary

contest is the U.I.L. Concert and Sight-reading Contest, held at one of the schools in our region. This contest is the essential barometer by which music programs are measured. The contest occurs in April or early May, and students may be required to miss some part of the school day. This will be considered an excused absence and students are responsible for all work missed. There is a concert portion and a sight-reading portion to this annual contest. Each portion is judged separately, but equally. Each band's concert program consists of three prescribed pieces, one of which is a march, and the director selects the other two from the U.I.L. Prescribed Music List. Music is performed for three adjudicators for a rating.

The sight-reading portion demonstrates the student's fundamentals of music knowledge. Students apply all their skills as they learn and perform a piece of music they have never seen before for three judges. Parents, family and friends are encouraged to attend the concert portion of the contest. This provides a positive audience for our students, which is very important. There is no admission fee. This contest is mandatory for all eligible students. A major grade will be given to these students for this performance.

### **Individual Competition**

Individual competition at the district level is strongly encouraged for all band students. The Texas Music Educators Association (TMEA) provides competition for individual students. Each summer, three etudes are selected for each concert instrument. An etude is a technical study designed to teach the techniques, dynamics, rhythm, and interpretation contained within a short, well-defined piece of music. There are typically two fast, technical pieces, and one slow, interpretive piece. Intense preparation of this music accomplishes two things:

- a) It provides instruction on the capability of the instrument, the technique and interpretation of that instrument's music, some music history, and to further the playing ability of the student.
- b) It serves as audition music for a series of competitive events used to select the top musicians in the district, region, area and state. All students in the Anderson Band, regardless of performance group, are required to prepare and perform the music applicable to their grade level. Students receive tremendous self-satisfaction and acclamation for progressing through these auditions, being selected for the All-District, Region and Area Bands, and culminating with being named to an All-State group. The grades are received for preparation of the music, attendance at sectionals, and performance of the music to the best of the student's ability at contest.

### **All-Region Jazz Band**

This audition occurs in late September. This music is available to any student who wishes to make this effort. There are several jazz pieces, and the student is required to improvise. This competition is open to saxophone, trumpet, trombone, percussion and rhythm section.

### **All-Region Orchestra**

This audition is held on the first Saturday in November. This competition is set up like the band auditions, except that some instruments are not represented in an orchestra. Students selected to the All-Region Orchestra attend a clinic and perform a concert in mid-November. Students receive a patch, and automatically progress to the All-Area auditions, which are for both band and orchestra students. This is great opportunity to prepare for All District/Region Auditions.

### **All-District/Region Band**

A panel of five judges, who are behind a screen, scores students participating in these auditions. Groups of students, all playing the same instrument, are allocated to a room, and each of the



three etudes is played. Of the five scores, the highest and lowest scores are thrown out, and the three remaining scores are averaged for that student's score. Roughly, the top 25% scoring students from these auditions are named All-Region and/or All-District musicians. All-District students receive a patch. The district band does not perform as a group.

### **All-Area Band**

This is the last of the competitive auditions in the selection of All-State musicians. This competition is held in early January, and includes 5A students from our TMEA area. It also includes those students who were named to the All-Region Orchestra. Based on this competition, the top scoring students in each instrument group are named All-State.

### **All-State Band**

This is the highest individual accomplishment for a student musician in the state of Texas. The All-State musicians attend the TMEA State Convention in San Antonio in early February for a three-day clinic followed by a concert that is attended by top music educators from throughout the state and around the world. Upon arrival in San Antonio, All-State students have one last audition in which they are placed. This determines which all-state group they will work with and perform during the next three days. There are four performing groups for band students, the All-State Concert Band, the All-State Philharmonic Orchestra, the All-State Symphonic Band and the All-State Symphonic Orchestra.

### **U.I.L. Region Solo and Ensemble Competition**

Competition for solo and ensemble, both regional and state, is sponsored by U.I.L.. This event is required for all Wind Ensemble members. Students may perform in up to two events, either two solos on different instruments, two ensembles or one of each. The regional competition is held in February. Failure to perform after being registered will result in a grade penalty and the student will be responsible for reimbursing the band program for the entry fee(s). Once the deadline is passed for selecting a piece, the piece cannot be changed for any reason. Additionally, if an accompanist has already been engaged and has prepared the music, the student will have to pay the accompanist fee, whether the piece is performed or not.

### **Solos**

Students may select a solo for their instrument from a short list chosen by a director or their private lesson teacher. These pieces must be on the U.I.L. Prescribed Music List (located online or from one of the directors). Most solos require an accompanist for which the student pays for. The Band Office assists in locating accompanists and in scheduling rehearsal and contest times. For the fee paid to the accompanist, the student should receive at least two 15-minute rehearsals and the contest time. Students should refer to the requirements of the band in which they play to determine what options they have for this contest. Only ninth graders may play a Class III solo. Students may not play a solo or ensemble they have already played before. In order to qualify for State Solo and Ensemble competition, a student must receive a Division I on a Class I solo played from memory at the regional level. Students who play a Class I solo with the music may compete at region but they will not qualify for state competition.

### **AHS Solo Competition**

For the first time, the Anderson Band will be holding its own Solo Competition during the 2016 Spring Semester. In late April, students will perform a prepared solo for a panel of judges. Multiple prizes will be awarded, including a grand prize scholarship and the opportunity to perform on the Spring Concert with accompaniment. All students will be required to prepare a

solo and may use the same solo that they would otherwise be preparing for UIL Solo & Ensemble Contest.

## **Ensembles**

There are many combinations of ensembles that students may elect to perform, from trios, quartets, quintets, and choirs of the same instrument, to a variety of ensembles of mixed instruments. Ensembles do not have to be memorized at the region or state level.

To qualify for State Solo and Ensemble competition, the ensemble must receive a Division I on a Class I ensemble. If a soloist or ensemble is unable to attend the official U.I.L. competition date, the soloist or ensemble must perform for judges at Anderson High School on the date specified and reimburse the band program for the entry fee(s) if applicable.

## **Texas State Solo and Ensemble Competition (TSSEC)**

The state competition is held on Memorial Day weekend, sometimes after the last day of school and graduation. Students may, but do not have to play the same solo or ensemble for both regional and state competition. However, the type of ensemble must remain the same, i.e., a saxophone quartet playing at region cannot change and become a saxophone trio at state. It must remain a quartet. Additionally, at the time of state competition, an ensemble may replace up to 50% of the original members, but at least 50% of the original members must remain, i.e. a trio may replace one member, a quartet may replace 2 members, etc.

Once the deadline is passed for selecting a piece, the piece cannot be changed for any reason. Additionally, if an accompanist has already been engaged and has prepared the music, the student will have to pay the accompanist fee, whether the piece is performed or not.

All solos must be memorized for the state competition unless on the “no memory list”. Check with your director. If a student advances on to Texas State Solo and Ensemble, they are required to continue the process to the very end. It is a huge honor to advance to TSSEC and any problems with performing need to be brought to the director’s attention a month in advance. Failure to do so will result reimbursement of fees to the band as well as a grade reduction.

# **ANDERSON BAND LEADERSHIP**

## **Drum Major**

Drum majors represent the pinnacle of leadership to all band members and the student body. Duties include attending all band functions, conducting the band, providing instruction, being responsible to the director for the conduct and actions of the band at all times, assisting band members as needed, assisting directors with marching drills, inspection, planning, and special activities, promoting band standards and pride, supervising section leaders and is responsible for their effectiveness and actions, insuring all rehearsals start on time, and most importantly demonstrating the highest standard of musicianship, marching, conduct, service and scholarship. The audition process for Drum Major is extremely selective and very rigorous. Each applicant’s entire history is taken into account. Any individual, who wishes to serve as drum major for the following year, including those who have previously served as drum major, must reapply. Detailed information is given about the application process as the time draws near.

## **Woodwind/Brass/Percussion Captain**

In addition to the duties listed under “Section Leader”, Captains will be responsible for overseeing their section leaders and their respective progress, beginning warm up when the directors are not available, making sure that section leaders are having sectionals throughout the summer and Fall as needed, and ensuring that the sections’ locker areas are clean and organized. Captains should be able to conduct stand music and be able to conduct the entire show in case of injury or illness to the Drum Major.

## **Section Leaders**

Section leaders are equally important to the operations of the band. Duties may include conducting memorization and playing checks on music, responsible for maintaining discipline and pride within the section, calling and conducting section rehearsals on a regular basis, assisting directors and drum majors with inspection and marching drills as needed, and most importantly demonstrating the highest standard of musicianship, marching, conduct, service and scholarship. Any individual, who wishes to serve as section leader for the following year, including those who have previously served as section leader, must submit an application. The “audition” begins the day you meet the band directors. Detailed information is given about the application process as the time draws near.

## **Executive Council**

Band officers together with the Drum Majors, comprise the Executive Council of the Anderson Band. This group of individuals represents the pinnacle of student leadership and plays a large role in the positive functioning and high morale of the band. The Executive Council is presided over by the Band President. In addition to rehearsals, sectionals and class time, Band officers must devote a great deal of personal time and energy to prepare, organize and facilitate projects that benefit the program and to assist the directors and staff. Interested applicants should carefully consider demanding schedules outside of band, such as a heavy work schedule, before applying. Officers will work closely with directors and staff and will serve as the liaison between directors and students. Officers are expected to watch for problem areas, to suggest and implement solutions and to be a source of creativity for improving the program and the band experience. In addition to the specific office duties detailed below, officers are required to attend an officer work day in July prior to band camp, audition at the Region Band Auditions, and perform in the U.I.L. Solo and Ensemble contest.

***All Leadership officers must be a positive role model for all band students. Any violation of the code of conduct may result in loss of position.***

## **President**

- Forms committees to accomplish tasks and projects.
- Serves as a member ex-officio of all committees and communicates regularly with committee chairpersons.
- Is ultimately responsible for projects and actions of band officers.
- Acts as a liaison between students and staff. Responsible for communication regarding events, projects (Requesting permission, reminding, seeking and offering help, etc.).
- Attends all band booster meetings, reports on officer activities.
- Assists in making sure our instructional staff is thanked and appreciated

## **Vice-President of Service and Social Activities**

- Supports other organizations on campus during their contest times by making posters, signs, making use of announcements, bulletins, etc.
- Works with other groups on campus to foster band spirit throughout the high school community, i.e., work with cheerleaders to devise routines to stand tunes, etc.
- Prepares Thank You notes, notes of congratulations to other organizations at Anderson, other schools, contest hosts, businesses for contributions, Band Boosters, and anyone who contributes to the band. (All correspondence must be approved by a band director)
- Creates activities and projects for the betterment of the community outside of the program and school.
- Prepares communication for director approval for media outlets (newspaper, web, radio, etc.) about student accomplishments, announcements and upcoming events for band.
- Plans activities and events to maintain a high level of spirit and morale within the band.
- Purchases and prepares weekly gifts for other schools at football games.
- Ensures that all spirit efforts are within school guidelines.

### **Secretary / Historian**

- Assists President with projects and reports.
- Assumes responsibility for archiving all Anderson Band events, either directly or by proxy.
- Prepares and presents a scrapbook and/or a DVD to be presented at Band Banquet.
- Keeps an album of news clippings, photographs, and documentation of events.
- Collects senior photos for slideshow and banquet presentation

### **Librarian**

- Helps to maintain the organization of the music library and library database in Charms.
- Maintains the cleanliness of the library.
- Prepares copies of music for performance. This includes workdays in advance of summer band camp to copy and organize stand tunes for the entire marching band.
- Assists with the copying needs of all students in the band.
- Maintains a video and audio library of the band's performances.
- Communicates regularly with directors about library needs and expectations.
- Enlists help from other students to complete large projects.
- Oversees and ensures that all tasks are completed correctly and in a timely manner.

### **Band Manager**

- Maintains cleanliness and organization of band hall, practice rooms, ensemble rooms and other facilities. This includes racking and stacking chairs and stands not in use, reminding students to pick up after themselves, helping to enforce band hall rules, and cleaning up any messes left unattended in band hall.
- Assists directors with clean up after functions in the band hall. This includes rehearsals, performances (football games and concerts) and parties.
- Communicates regularly with directors about facilities needs and expectations.
- Loading all equipment needed for performances.
- Organizing the loading and unloading of busses and equipment trucks on all trips and events

- Enlists help from other students to complete large projects.

### **Equipment Staff**

- Required to know how to use and set up equipment needed for rehearsal
- Gets all equipment on the field and set up before the band arrives
- Packs up equipment at the end of each rehearsal
- Makes sure equipment is working properly before a trip
- Assists Directors with keeping inventory of all school owned instruments
- Assists Directors with equipment check out and return

### **Selection of Officers**

Each band member who wishes to run for an office must submit an application to the Director of Bands before the deadline. If running for more than one office, please write only submit one application, but list each office you are interested in. Applications will be made available in the Spring for the following school year. If no applications are received for a position by the due date, the directors will appoint these positions. All offices will be announced at the same time.

## LETTER JACKETS AND LETTERS

The Anderson Trojan Band Letterman policy is designed to reward achievement and participation. A student receives a Varsity Letter through credits of participation through various aspects of the Trojan Band program or through outstanding achievement at a TMEA State-level contest. Participation above and beyond the norm is mandatory for earning a Varsity Band Letterman's Jacket.

The two standards for qualification are listed below:

### **ACHIEVEMENT STANDARD**

Student must achieve All-State level in any of the following contests:

- TMEA All-State Band\*
- TMEA All-State Orchestra\*
- TMEA All-State Jazz Ensemble\*
- First Division on a Solo at U.I.L. Texas State Solo and Ensemble Contest

\* The student candidate must participate in the respective All-State clinic/concert to be awarded the jacket.

The student can be any grade level to qualify for the Varsity Letter but must be registered and participating in a band class to receive the Letter Jacket.

### **PARTICIPATION STANDARD**

This standard applies only to senior students who have accumulated all of the following credits of participation within the overall band program. The senior student must be enrolled in a band class or Dance Guard class to receive a Varsity Band Letterman's Jacket.

Instrumental students must complete:

- Two credits of participation in Marching Band (four fall semesters) *AND*
- Four credits of participation in a concert band class\* (eight semesters over four years)

Dance Guard students must complete:

- Two credits of participation in Marching Band (four fall semesters) *AND*
- Four credits of participation in Dance Guard class\* (eight semesters over four years)

**ACKNOWLEDGEMENT AND AGREEMENT FORM**

Student's Name \_\_\_\_\_

This handbook has been designed to provide you with the rules and requirements for participation in the Anderson High School Band. Its purpose is to give parents and students a clear and concise understanding of the workings of our band program and to provide a guide that covers most aspects of the function and requirements of participation.

We, the undersigned:

1. Have read and thoroughly understand and agree to comply with the contents of this handbook.
2. Agree to obtain a new copy if lost or destroyed.
3. Understand that this manual is to serve as a reference for student participation and will be checked periodically as a required part of the band curriculum for this course.
4. Understand that this document must be returned within one week of receiving this handbook.
5. Understand that no student will be allowed to participate in any band function that has not returned this document.
6. Recognize that membership in the Anderson Band program is a privilege. Should this privilege be abused through inappropriate behavior, we understand that membership in the Anderson Band could be terminated.

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent/Guardian's Signature \_\_\_\_\_

Date \_\_\_\_\_